

City of Danbury
Regular Council Meeting
Minutes
Thursday,
November 20, 2025

Call to Order: The meeting was called to order at 6:30 p.m. by Mayor Suzanne Powell.

Council present: Armando Caceres III, Rocky Hicks, Kylie Martel and Jon Williams

Council Absent: Gordon Hatthorn

Staff Present: Erin Nolan, Lydia Silvas, Chief Henken, Rodney Garrett and Tony Berger.

Pledge

Prayer: Seth

Public Comment : None

Mayor Update

- **City hall painting and new door complete**
- **Community Thanksgiving went well.**
- **Christmas in the Park is on December 7th**
- **Santa on the firetruck is on December 13th will begin at dark.**
- **Park will be decorated on 11.23.2025 for Christmas**

Council and Staff Reports:

Armando Caceres III mentioned the update for the website.

Erin gave update on AOKA permits since beginning service with them.

Consent Agenda:

1. Consideration of October Unaudited Financials.
2. Consideration of Credit Card Statement- 9.18.2025-10.17.2025
3. Notification of All Bank accounts- available balance as of 11.20.2025
4. Consideration of Police Report/Maintenance Log
5. Consideration of October Municipal Court Report
6. Consideration of October Community Center Report
7. Consideration of October Park Report
8. Consideration of October Time Report
9. Consideration of October Utility Report
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report
12. Discussion and Consideration of Resolution 25-010 of the City of Danbury declaring the Utility Department Clearent Credit card machine surplus property and approving its disposition.
13. Consideration of Resolution 25-011 of the City of Danbury declaring the General Department Fujitsu Scanner surplus property and approving its disposition.
14. Consideration of Resolution 25-012 of the City of Danbury declaring the General Department AOC Monitor surplus property and approving its disposition.
15. Consideration of Resolution 25-013 of the City of Danbury declaring the General Department Dell Monitor surplus property and approving its disposition.
16. Consideration of Resolution 25-014 of the City of Danbury declaring the General Department Dell Inspiron Monitor surplus property and approving its disposition.
17. Consideration of Resolution 25-015 of the City of Danbury declaring the Utility Department Panasonic Toughbook computer surplus property and approving its disposition.
18. Consideration of City of Alvin Tour de Braz.
19. Consideration of renewal for Finals site for 4.11.2026-4.10.2027.
20. Consideration of Regular Council Meeting Minutes 10.16.2025

Motion by Rocky Hicks and seconded by Armando Caceres III to approve consent agenda as presented.

PASSES

General Business:

1. Discussion and Consideration of replat of Woodruff Square being 2.066 acres of land out of the Henry Austin Survey No. 5, Abstract 13 Brazoria County, Texas. Containing one lot in one block. Also being a replat of block 48, of Danbury, A subdivision in Brazoria County, Texas, according to the map or plat thereof recorded in volume 80, page 624 of the deed records of Brazoria County, Texas.

Motion by Kylie Martel and seconded by Armando Caceres III to approve the replat of Woodruff Square being 2.066 acres of land out of the Henry Austin Survey No. 5, Abstract 13 Brazoria County, Texas. Containing one lot in one block. Also being a replat of block 48, of Danbury, A subdivision in Brazoria County, Texas, according to the map or plat thereof recorded in volume 80, page 624 of the deed records of Brazoria County, Texas.

PASSES

2. Discussion and Consideration of waiving fees for the marquee at Skrabanek Park for the Danbury Community Library Association for one week leading up to their events that they host at the Community Center.

Laura Hunter: would like use of this marquee because it is more visible to the citizens.

Motion by Rocky Hicks and seconded by Jon Williams to approve waiving fees for the marquee at Skrabanek Park for the Danbury Community Library Association for one week leading up to their events that they host at the Community Center.

PASSES

3. Discussion and Consideration of IT Services for City Hall.

Ernest Bowie presented his two proposals for City Hall.

Pay from line 7135

Motion by Armando Caceres III and seconded by Rocky Hicks to accept the proposal for upgrades in the amount of \$2,359.62

PASSES

4. Discussion and Consideration of Finance Officer attending Boots, Budgets and Balance Sheets workshop from December 9-10th, 2025 in Nacogdoches.

To be paid from line 7175

Motion by Kylie Martel and seconded by Armando Caceres III to approve the Finance Officer attending Boots, Budgets and Balance Sheets workshop from December 9-10th, 2025 in Nacogdoches.

PASSES

5. Discussion and Consideration of Ordinance 25-15 Final Budget Amendments for FY 2024-2025.

Motion by Rocky Hicks and seconded by Kylie Martel to accept Ordinance 25-15 Final Budget Amendments for FY 2024-2025 as presented.

PASSES

6. Utility Update

- Everything is staged and winterized
- Equipment has all been serviced for the winter
- Working on the grit system
- Clarifiers are running
- Need power service poles replaced at LS 3 and LS 6
- Infiltration repairs at LS 3 and LS 6
- Danbury Apartments now has 2 working water meters.
- 11.20.2025 read meters and returned back to Erin by 2:30 p.m.
- 45 of the 60 manual read meters have been replaced with radio reads and the remaining ones will be completed on Monday 11.24.2025.

7. Discussion and Consideration of New Vehicle purchase for the Utility Department.

Tony spoke and said that the utility department would like the tool truck out of the two presented.

TABLED until 12.18.2025 meeting

8. Discussion and Consideration of Ordinance 25-16 Utility.

- **3 % increase on the base rate for water and sewer**
- **Additional \$25.00 on the sewer for multi users**
- **Section 15 letter H to change the lead percentage**
- **Backflow to stay as it is currently but remove the \$50 registration fee for the testers.**

Motion by Rocky Hicks and seconded by Kylie Martel to approve Ordinance 25-16 Utility with the changes of 3 % increase on the base rate for water and sewer, Additional \$25.00 on the sewer for multi users, Section 15 letter H to change the lead percentage, and the Backflow to stay as it is currently but remove the \$50 registration fee for the testers.

PASSES

9. Discussion and Consideration of Resolution 25-016 Brazoria County Appraisal District Board of Directors Election 2025.

Dies due to lack of motion.

10. Discussion and Consideration of SPCA Agreement.

TABLED until 12.18.2025 meeting

11. Discussion and Consideration of Special Meeting Minutes 10.23.2025.

Motion by Rocky Hicks and seconded by Armando Caceres III to approve the Special Meeting Minutes 10.23.2025.

Passes but councilman Jon Williams abstains because he was not in attendance of the meeting.

12. Police Update

- **Did not receive the grant for computers- letter reads as though ran out of funds. He will begin working on a plan b to get them replaced.**

13. Discussion and Consideration of leaving the pole installed at the Sports Complex for future bonfires.

- **Allen Frank letter for permission to leave the pole.**

Motion by Kylie Martel to remove the pole and reinstall next year for the bonfire. _dies due to lack of second_

Motion by Jon Williams and seconded by Armando Caceres III to leave the pole installed at the Sports Complex for future bonfires.

3 Yes: Jon Williams, Armando Caceres III and Rocky Hicks

1 no: Kylie Martel

PASSES

Executive Session: entered into executive at 8:21 p.m.

14. City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding prospective gift), 551.074 (personnel matters), 551.076 (deliberation regarding security devices or security audits), 551.087 (deliberation regarding economic development negotiations), and 551.089 (deliberation regarding security devices or security audits) of Chapter 551 of the Texas Government Code.

General Session: returned to general session at 8: 59 p.m.

15. Action on Items discussed in Executive Session, if any.

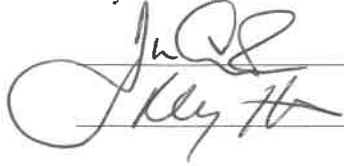
- **No Action**

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Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 8:59 p.m.



Mayor Suzanne Powell



ATTEST by: 
Erin Nolan, City Secretary